



KIWANIS OGEECHEE FAIR VENDOR APPLICATION

DATE: _____

NAME: _____

DOING BUSINESS AS: _____

TYPE OF VENDOR:

EXHIBIT HALL COMMERCIAL	<input type="checkbox"/>
EXHIBIT HALL EDUCATION / NON PROFIT	<input type="checkbox"/>
OUTDOOR COMMERCIAL	<input type="checkbox"/>
OUTDOOR FOOD	<input type="checkbox"/>
FOOD ALLEY	<input type="checkbox"/>

Briefly describe your merchandise: _____

EQUIPMENT:

TENT	<input type="checkbox"/>	TRAILER	<input type="checkbox"/>
OTHER (Describe) _____			

DESCRIBE: (include dimensions: length / width / height) _____

SPACE REQUIREMENTS: _____

UTILITY REQUIREMENTS:

Water	<input type="checkbox"/>	Electrical	<input type="checkbox"/>
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DESCRIBE: (110V, 30 Amo, 50 Amp) _____

ADDITIONAL REQUIREMENTS: _____

PRIMARY CONTACT

NAME: _____

CONTACT # _____

E-MAIL: _____

Mailing address _____

ALTERNATE CONTACT

NAME: _____

CONTACT # _____

E-MAIL: _____

Please complete this application, and return to:

Kiwanis Club of Statesboro
ATTN: Vendor Coordinator
P.O. Box 472
Statesboro, GA 3045

OR e-mail to: vendors.kiwanisogeecheefair@gmail.com

This application is for Vendors to request a reservation for vendor space at the Kiwanis Ogeechee Fair.

COMPLETION OF THIS APPLICATION THIS IS NOT AN ACCEPTANCE AS A VENDOR.

You will be notified of acceptance.

General information for potential vendors

Outdoor Vendors ONLY:

Outdoor vendor space is based on a standard frontage of \$75.00 per foot with a standard depth of 10'. This includes awnings, displays, and trailer hitches. Outdoor vendors will be assigned a set space (see Space Confinement Requirements below).

Vendors from previous year will have first right of refusal to return.

Outdoor Vendors will be supplied with three (3) vendor ID badges for use during the fair, which will grant access through the Vendor's Gate. Vendor ID Badges are to be worn at all times on the grounds. Additional ID badges for the week may be purchased for \$30.00 each or day passes may be purchased for \$5.00 each. The Outdoor Vendor Coordinator will issue passes when booth setup is complete.

Food Alley Vendors ONLY:

Vendor space in Food Alley is based on one unit space.

All Food Alley units are \$650.00. Each unit is an individual vendor space, but multiple units may be rented. No vendor can re-sell or sub-lease their space without written permission from fair management.

Vendors from previous year will have first right of refusal to return.

Food Alley Vendors will be supplied with four (4) Vendor ID badges for use during the fair, which will grant access through the Vendor's Gate. Vendor ID Badges are to be worn at all times on the grounds. Additional ID badges for the week may be purchased for \$30.00 each or day passes may be purchased for \$5.00 each. The Outdoor Vendor Coordinator will issue passes when booth setup is complete.

Exhibit Hall Vendors ONLY:

Vendor space in the Exhibit Hall is based on one unit space.

All Exhibit Hall units are \$100.00. Each unit is an individual vendor space, but multiple units may be rented. No vendor can re-sell or sub-lease their space without written permission from fair management.

Vendors from previous year will have first right of refusal to return.

Exhibit Hall Vendors will be supplied with two (2) Vendor ID badges for use during the fair, which will grant access to the Fairgrounds. Vendor ID Badges are to be worn at all times on the grounds. Additional ID badges for the week may be purchased for \$30.00 each or day passes may be purchased for \$5.00 each. The Vendor Coordinator will issue passes when booth setup is complete.

Insurance:

Vendors are required to maintain liability insurance for the entirety of the event. Vendors may submit a Certification of Insurance (ACORD) that indicates the Kiwanis Club of Statesboro, Inc. is additionally insured for \$1,000,000 to cover the event. That Certificate of Insurance must state the following specifically:

Kiwanis Club of Statesboro, Georgia, INC DBA Kiwanis Ogeechee Fair is Additionally Insured. Dates - 10/19/2026 - 10/26/2026. This MUST BE RECEIVED NO LATER THAN OCTOBER 1, 2026 and MUST COME DIRECTLY FROM YOUR INSURANCE COMPANY OR AGENT. If you do not have a certificate of insurance (ACORD), a fee of \$75.00 will be added to your rental fee. We will not be accepting deposits, security deposits, or any refundable funds. Vendor shall be responsible for providing insurance for damages to their own equipment and/or food items.

Additional Information

Vendors are allowed to show a video or slides and display products (family oriented please) However,

- No raffle tickets may be sold
- No games of chance allowed
- No product promoting or glorifying any illegal substance or product allowed.
- No alcohol may be sold, consumed, or distributed on the fairgrounds.

Further information will be provided upon notification of acceptance as a vendor