



Kiwanis Club of Statesboro, Inc.

Ogeechee Fair Commercial Booth Rentals

Mike Bowen, Chairman

186 Valley Road

Statesboro, GA 30458

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Dear Exhibitor:

Welcome to the 61st Annual Kiwanis Ogeechee Fair. This year will be the biggest yet!

The Ogeechee Fair will be held October 16 through October 21. We are offering the same booth to you that you had during the 2022 if you respond early.

Please send your payment today. We have a waiting list for booths.

SET-UP: The exhibit building will be open Saturday, October 14th from 9am until 5pm and Sunday, October 15th from 2 until 5pm for set up of your booth. **Items must be removed on Sunday, October 22nd from 2pm-5pm after the fair. We will not be responsible for anything left in your booth after October 22nd.**

EXHIBITORS PASSES: A total of two (2) exhibitor passes will be issued per booth for personnel working your booth. Additional persons in your party not working must pay gate admission. No additional passes will be issued. There can be no exceptions.

GUIDELINES: Your commercial booth space is for the sole purpose of promoting your business or product. You may secure names for a mailing list, have registration for prizes, show video tape or slides and display products. **No displaying of political literature from commercial booths is allowed. No food or drinks may be sold or given away from your booth.** Permanent enhancements to booths such as: painting, enclosures, wall-paper, stick on letters, gates, bannisters, shelving or roofing are not allowed! You must bring your own tables, chairs, stands, etc. Electricity and adequate lighting are provided.

BOOTH NUMBER _____

ENCLOSED IS THE RENTAL FEE OF \$185

BUSINESS NAME _____

CONTACT PERSON _____

MAILING ADDRESS _____

TELEPHONE NUMBER _____

MAKE CHECKS PAYABLE TO: KIWANIS CLUB OF STATESBORO



2023 KIWANIS OGEECHEE FAIR

COMMUNITY BOOTH RESERVATION FORM

Email: kaseyh27@gmail.com

THIS IS TO REQUEST THAT OUR ORGANIZATION BE ABLE TO RESERVE A BOOTH FOR USE DURING THE 2023 KIWANIS OGEECHEE FAIR.

- **NOTE: BOOTHS ARE ASSIGNED ON A FIRST-COME-FIRST-SERVED BASIS WITH PREFERENCE GIVEN TO GROUPS THAT HAD A BOOTH AT THE LAST FAIR.**
- **EXHIBITORS WISHING TO KNOW THEIR BOOTH NUMBER PRIOR TO CHECKING IN AND SETUP MAY SEND AN EMAIL REQUEST.**

ORGANIZATION _____

CONTACT PERSON _____

ADDRESS _____

CITY, STATE, ZIP _____

TELEPHONE NUMBER _____

EMAIL _____

AUTHORIZED SIGNATURE _____

PLEASE CHECK BELOW WHICH KIND OF BOOTH YOU WANT THIS YEAR, AND ALSO CHECK THE APPROPRIATE BLANKS INDICATING ENCLOSURE OF CHECK(S):

EDUCATIONAL EXHIBIT BOOTH or COMPETITIVE EXHIBIT

ALL EDUCATIONAL EXHIBITS: \$15.00
(CHECK FOR \$15.00 IS ENCLOSED _____)

COMPETITIVE EXHIBIT DIVISION: \$50.00
(ONE CHECK FOR \$50.00 IS ENCLOSED _____)

PLEASE MAKE CHECKS PAYABLE TO: KIWANIS CLUB OF STATESBORO

KIWANIS OGEECHEE FAIR 2023

RULES FOR COMMUNITY AND CLUB EDUCATIONAL EXHIBITS

NON-COMPETITIVE DIVISION

Exhibitors are required send in an entry fee of \$15.00. Exhibit set-up times are below, as well as the booth breakdown times.

EXHIBIT SETUP TIMES

Saturday, October 14, 9:00 a.m. to 4:00 p.m. **AND/OR**
Sunday, October 15, 1:00 p.m. to 4:00 p.m.

EXHIBIT BREAKDOWN TIMES

Sunday, October 22, 1:00 p.m. to 4:00 p.m.

The exhibit can be “staffed” for any reasonable purpose or activity relating to the mission of the non-profit organization. If the booth is left unstaffed at any time, it is entirely at the discretion and risk of the exhibitor.

The booth rental fee entitles the organization to two (2) vendor tags that can be used the entire week of the Fair. These tags can be passed to other group members if you have a change of shift during any day of the fair.

The organization’s sponsor or leader must sign the statement below releasing the Kiwanis Club from any and all responsibility.

APPLICATIONS FOR COMMUNITY AND CLUB EXHIBITS ARE DUE BY WEDNESDAY, OCTOBER 1st, 2023

RESPONSIBILITY RELEASE FORM

I, _____, speaking on behalf of
(Name of Individual)

_____, do hereby release the
(Name of Organization)

Kiwanis Club of Statesboro from any and all responsibility for the materials, belongings or